Rutgers & Essex County College Students @ NJIT Technology Checklist

Before registering for an NJIT course, please be sure the Rutgers or Essex County College Registrar’s Office has your correct and up-to-date information. The most common mistake made is incorrectly entering your Date of Birth.

When registering for the NJIT course, make sure you obtain your 8-digit NJITID from the Rutgers or Essex County College Registrar’s Office. Your NJITID will be needed when you create your NJIT UCID.

- To create your **NJIT UCID and password**, go to newacct.njit.edu making sure to go through **ALL SEVEN steps**. Your UCID and password will be needed to access all of your NJIT-related accounts.
- **NJIT MAIL**: Go to webmail.njit.edu to access your **NJIT email account**. Your NJIT professor will contact you about your course at your NJIT email account.
- **MOODLE**: Most NJIT courses use **Moodle**. Go to moodle.njit.edu and click on the link to access your course(s). You will probably use Moodle to access most course materials.
- **Directory**: Update your **NJIT directory entry** by going to directory.njit.edu.

If you are unable to access your NJIT accounts, please go to http://mypassword.njit.edu and follow the instructions there.

For a list of accounts which you have access to please go to [http://ist.njit.edu/support/ucid/index.php](http://ist.njit.edu/support/ucid/index.php).

When registered for an NJIT class, you have the same access to resources and help that all NJIT students do. Any issues you have related to NJIT accounts should be reported to the IST HelpDesk at [http://help.njit.edu](http://help.njit.edu) or call 973.596.2900.