Publishing Media to your Course

Publishing media to your course can be an easy way to make your media accessible on a course level and share your media with the students enrolled in that specific course. Your “Media Gallery” for each course acts as a small repository for that course alone.

1) Go to moodle.njit.edu.

2) Click on the course you would like to publish media to.

3) In your course Navigation block, find “Kaltura Media Gallery” and click on it (see Image 1).

4) In your Media Gallery, click the “Add Media” button (see Image 2).
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5) Select a video in “My Media” by ticking the checkbox to the left of a media item (see Image 3).

6) Then click the “Publish” button.

7) Now, you have officially published your video to your selected course (see Image 4).
Questions?

If you are still in need of assistance, do not hesitate to contact the Help Desk.

You can reach the Help Desk from Monday to Friday 8am to 7pm.

Phone: (973)-596-2900  Location: Student Mall Room 48

Request Help Online: [http://ist.njit.edu/support/contactus.php](http://ist.njit.edu/support/contactus.php)