

Cisco 8865 IP Phone Layout Guide

This guide will describe the physical buttons and features of your 8865 model IP phone.

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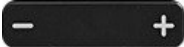
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Buttons and Hardware



1	Handset light strip	Indicates an incoming call (flashing red) or new voice message (steady red).
2	Camera	Use the camera for video calls. Video will be presented on your phone screen.
3	Programmable feature buttons and Session buttons	<p>Your phone provides quick access to your phone lines, features, and call sessions:</p> <ul style="list-style-type: none"> • Programmable feature buttons (left side): Use to view calls on a line or access features such as Speed Dial or All Calls. These buttons are also called feature buttons. • Session buttons (right side): Use to perform tasks such as answering a call, resuming a held call, or (when not being used for an active call) initiating phone functions such as displaying missed calls. Each call on your phone is associated with a session button. <p>Note If you are using a locale that reads right to left, such as Arabic, the line button and session button locations are swapped.</p> <p>Depending on how your system administrator sets up the phone, the buttons provide access to:</p> <ul style="list-style-type: none"> • Phone lines and intercom lines • Speed-dial numbers (speed-dial buttons, including the Line Status speed-dial features) • Web-based services (for example, a Personal Address Book button) • Call features (for example, a Privacy button) <p>Buttons illuminate to indicate status:</p> <ul style="list-style-type: none"> • Green, steady: Active call or two-way intercom call • Green, flashing: Held call • Amber, steady: Privacy in use, one-way intercom call, DND active, or logged into Hunt Group • Amber, flashing: Incoming call or reverting call • Red, steady: Remote line in use (shared line or Line Status) • Red, flashing: Remote line on hold



4	Softkey buttons 	Depending on how your system administrator sets up the phone, enable softkey options displayed on your phone screen.
5	Navigation cluster and Select button 	The Navigation cluster and Select button allows you to scroll through menus, highlight items and select the highlighted item. Use the Back  button to return to the previous screen or menu. Press the Release  button to end a call or session.
6	Hold/Resume, Conference and Transfer.	The Hold  button places an active call on hold and resumes the held call. The Conference  button creates a conference call. The Transfer  button transfers a call.
7	Speakerphone, Mute and Headset	Speakerphone  toggles the speakerphone on or off. When the speakerphone is on, the button is lit. Mute  toggles the microphone on or off. When the microphone is muted, the button is lit. Headset  toggles the headset on or off. When the headset is on, the button is lit.
8	Contacts, Applications, and Messages	Contacts  accesses personal and corporate directories. Applications  accesses call history, user preferences, phone settings, and phone model information. Messages  autodialers your voice messaging system.
14	Volume button 	Controls the handset, headset, and speakerphone volume (off hook) and the ringer volume (on hook).

15	Contacts button 	Opens or closes the Directories menu. Use the Contacts button to access personal and corporate directories.
16	Applications button 	Opens or closes the Applications menu. Use the Applications button to access call history, user preferences, phone settings, and phone model information.
17	Messages button 	Autodials your voice messaging system (varies by system).
18	Back button 	Returns to the previous screen or menu.
19	Handset	Phone handset.

Questions?

If you are still in need of assistance, do not hesitate to contact the Service Desk.

You can reach the Service Desk from Monday to Friday 8am to 7pm.

Phone: (973)-596-2900

Location: Student Mall Room 48

Request Help Online: <http://ist.njit.edu/support/contactus.php>